

**Minutes of the Annual General Meeting of
Dudley and Walsall Mental Health Partnership NHS Trust**

**Held at 11.30am on 26th September 2012
Bescot Stadium, Walsall**

Present:

Glyn Shaw, Chairman
11 members of the Public

In Attendance:

Gary Graham, Chief Executive Officer
Peter Hodnett, Deputy Chair/Non Executive Director
Robin Gutteridge, Non Executive Director
Stuart Hill, Non Executive Director
David Matthews, Non Executive Director
William Conlon, Medical Director
Ian Baines, Director of Finance, IT & Estates
Wendy Pugh, Director of Operations and Nursing
Marsha Ingram, Director of People and Corporate Development

A further 17 members of staff were also in attendance.

Apologies:

Mike Higgs, Non Executive Director

1. Welcome and Introduction

- 1.1 The Chairman welcomed everyone to the 4th Annual General Meeting (AGM) of Dudley and Walsall Mental Health Partnership NHS Trust. It was acknowledged that the Trust had been established for 4 years which was a very proud achievement. The Chairman thanked colleagues and stakeholders for attending the AGM and he said he was particularly delighted to welcome his Worshipful the Mayor of Dudley Metropolitan Borough.
- 1.2 The Chairman said he was very pleased with the high number of applications received from the members of the public and staff wishing to become governors of the Trust and to help steer its direction for patients and the community.
- 1.3 It was proposed, and agreed, that Mr Shaw sign the minutes of the Annual General Meeting held on 28th September 2011 on behalf of the Dudley and Walsall Mental Health Partnership NHS Trust, subject to an amendment to the role of Robin Gutteridge to Associate Non Executive Director.

- 1.4 The proposal and secondment was by Non Executive Directors, Stuart Hill and Peter Hodnett.

2. Launch of the Annual Report

- 2.1 Mr Gary Graham, Chief Executive, expressed his pleasure in seeing so many in attendance and said this reflected the increasing profile of the Trust.
- 2.2 Mr Graham highlighted a couple of changes to this year's Annual General Meeting; only a summary of the Annual Report had been distributed but a few copies of the full document were available with further copies downloadable from the internet. The second change related to the fact that, previously, the AGM had coincided with the Staff Awards. However, with the continued achievement of the Trust's objectives and the anticipated FT status of the Trust by the end of March 2013, it was proposed to celebrate the Staff Awards at the end of the financial year instead.
- 2.3 Mr Graham took the opportunity to highlight the Trust's core services, vision, strategy and achievements over the previous year.
- 2.4 In relation to achievements to date, Mr Graham advised that despite the challenging financial climate, all staff contributed to the accomplishment of all operational performance targets whilst delivering a quality service. As a result, the Trust received more compliments than complaints over the last 12 months which was a huge accolade for an NHS organisation.

3. Presentation of Accounts 2011/12

- 3.1 Mr Ian Baines, Director of Finance, IT & Estates presented the Annual Financial Review 2011/12 including the Annual Accounts, Statutory Duties, Capital Resource Limit and Public Sector Payment Policy. Mr Baines advised that the Trust's Annual Accounts was a public document which was available on the website and could be shared, should anyone wish to request a full copy, via Mr Baines or the Finance Team.
- 3.2 Mr Baines acknowledged that the Trust met all its statutory duties in the past year. In terms of capital expenditure, £1.37m was to be invested back into the organisation to improve facilities for patients and staff. In looking forward, the Trust was on track to meet all its financial statutory duties for 2012/13 and cost improvement initiatives. Mr Baines commented that the Trust was subject to enhanced scrutiny by external bodies as part of its Foundation Trust application to ensure that the organisation was financially stable to continue to provide high quality services.

4. Plans for the Future

- 4.1 Mr Graham commented on the Trust's future plans in terms of its environment and its focus on stakeholders and patients. A strong performance was maintained in difficult circumstances during 2011/12 but the emphasis on quality and performance was as strong as ever. To ensure proper due diligence and high quality, the roles of the Care Quality Commission and Monitor would continue to impact on the Trust.
- 4.2 Mr Graham highlighted that the service transformation measures focused on quality. He said that the current status of the Trust's FT application was described as 'strong' by the Department of Health. It was envisaged that strong performance of the Trust would continue throughout the year and beyond.

5. Questions from the Public

- 5.1 A member of the public questioned what plans were in place to deal with budgets and personalisation.
- 5.2 **Ms Pugh** confirmed that the Trust continued to work with the two local authorities and training on personalisation would end next week. There would be a pilot stage and, once this had been evaluated, a phased implementation approach would be adopted. The reason given for a phased approach was to allow the methodology to be devised and delivered using limited resources. The Trust remained committed to providing services for the benefit of patients.

6. Closing Remarks

- 6.1 The Chairman thanked everyone for attending Dudley and Walsall Mental Health Trust's Annual General Meeting for 2011/12.